

Return to:  
Kohr Royer Griffith -1480 Dublin Road, Columbus, OH 43215  
FAX: (614) 228-6980 or  
Email to Kelly@krgre.com

## NOTICE TO VACATE

I/We \_\_\_\_\_ and \_\_\_\_\_

(Residents Name)

(Residents Name)

Current Address \_\_\_\_\_

(Street)

Zip

Phone #

would like to give my/our 30-day notice to vacate. I/we will vacate and return keys to KRG on \_\_\_\_\_ 20\_\_\_\_.

My/our forwarding address will be:

\_\_\_\_\_  
Street City/State Zip

\_\_\_\_\_  
Street City/State Zip

Is everyone in the household moving? YES or NO

Reason for Moving?

\_\_\_ buying a house, \_\_\_ moving out of state \_\_\_ utility costs,  
\_\_\_ maintenance issues, \_\_\_ building condition, \_\_\_ price  
\_\_\_ other (please explain) \_\_\_\_\_

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Signature Date